

## January 2008 AGENDA



### California Environmental Education Interagency Network (CEEIN)

Date: January 17, 2008

**\* Beverage Provided**

Time: 9:30 a.m. to 11:30 a.m.

**\* Print Your Own Documents**

**Conference Phone: NO PHONE AVAILABLE**

**\* Copies Limited**

Location: Sacramento RAFT 3131 Howard St., McClellan; Phone: 408-3993

Lead: Kay Antunez (CalFire) 653-7958

Note taker: Becky Williams (CIWMB)

### AGENDA

	Item	Lead	Time	Action
1.	<b><u>Check – in and Catch -up</u></b> <ul style="list-style-type: none"> <li>Welcome &amp; Introductions</li> <li>Review Agenda</li> <li>Approve Minutes from November 2007</li> <li>Update Outstanding Action Items</li> </ul>	Kay Antunez	<b>9:30 – 9:40</b>	Approval of Minutes  Update on Action Items
2.	<b><u>Committee Reports &amp; Discussion</u></b>  <b>Administration &amp; Organization</b>  <b>Leadership &amp; Legislation</b> <ul style="list-style-type: none"> <li>EEI-Update</li> </ul> <b>Communications</b> <ul style="list-style-type: none"> <li>CSTA “EE” Strand?</li> </ul> <b>Diversity</b>  <b>Environmentality</b>  <b>Other</b>	Committee Chairs  Andrea Lewis/Becky Williams  Annie  Amit Rana	<b>9:40-10:30</b>	Info Sharing Discussion        Sierra Club update
5.	<b><u>Meeting Wrap-Up</u></b> <ul style="list-style-type: none"> <li>Clarify Action Items</li> <li>Pending Items/Parking Lot</li> <li>Develop January Meeting Agenda</li> </ul>	Kay	<b>10:30-10:45</b>	Discussion
3.	Overview of Sacramento RAFT	Michelle Bull, Education Coordinator	<b>10:45–11:30</b>	RAFT orientation and visit

**Meeting Protocol Agreements:**

- Start and end meetings on time; stay on track on agenda.
- Listen and treat others' opinions with respect.
- Keep commitments to agreements and assignments (i.e., follow-up, time frames, due dates, etc.).
- Make participation in the meeting your priority; keep cell phones on vibrate and only accept emergency calls (outside the meeting room).
- A quorum of 11 CEEIN Members is needed to hold a meeting.
- For major decisions, if consensus can't be reached, the issue will be put to a vote of the CEEIN members present at the following meeting.
- Make a conscious effort to conduct the meeting in an environmentally friendly manner.